

## 17. Letter Cancelling A Cash Contract Signed Away From Business Premises

**Your Name  
& Address**

**Date .....**

**The Owner/Company Secretary  
The Builders  
Any Road  
Anywhere           X12 3YZ**

Dear Sirs,

**The Cancellation of Contracts made in a Consumer's Home or Place  
of Work etc. Regulations 2008**

**Reference Number .....**

I refer to the agreement signed at my home, on the **date**, for the purchase of **details of product**, I write to advise that, in accordance with my cancellation rights, I wish to cancel the contract.

Under the above Regulations, I have seven days from when you gave me my cancellation rights in which to cancel the agreement.

I look forward to receiving your confirmation that the contract between us has been terminated, together with the return my deposit of £ ..... within the next seven days.

Yours faithfully,  
**Sign and print your name here.**

**This is only a sample letter to give you guidance on what to write.  
You will need to substitute your own details at the appropriate  
places (shown in bold). Remember to keep a copy of your letter.  
Send it recorded delivery. Don't forget to sign it**