13. Letter Withdrawing From A Regulated Consumer Credit Agreement

Your Name
& Address

Date …….

The Manager/Company Secretary
The Garage
Any Road
Anywhere X12 3YZ

Dear Sirs,

Consumer Credit Act 1974
Reference Number ……

I refer to the credit agreement signed at your premises on the **date.** Please note that I wish to withdraw from the agreement.

As the agreement has not been legally executed in accordance with the provisions of the Consumer Credit Act 1974, I am entitled to withdraw from it and recover my deposit of **£……..**

I look forward to receiving your confirmation that the agreement has been cancelled together with the refund of deposit, within the next ten days to conclude this matter.

Yours faithfully,
Sign and print your name here.

This is only a sample letter to give you guidance on what to write. You will need to substitute your own details at the appropriate places (shown in bold). Remember to keep a copy of your letter. Send it recorded delivery. Don't forget to sign it.