

12. Letter To Finance Company - Repairs

**Your Name
& Address**

Date

**The Manager/Company Secretary
The Finance Company
Any Road
Anywhere X12 3YZ**

Dear Sirs,

**Consumer Credit Act 1974 – Section 75
Account No. –**

I enclose herewith a copy letter I have today sent to **name and address of supplier**, in connection with problems I have experienced with **details of product**, purchased from them.

This was paid for using a **credit card/finance agreement** with your company as detailed above. Accordingly, under the provisions of s75 of the Consumer Credit Act 1974, you are equally liable for any breach of contract.

I look forward to receiving your proposals with a view to resolving the matter and would appreciate your response in this regard within the next fourteen days.

Yours faithfully,
Sign and Print your name here.

This is only a sample letter to give you guidance on what to write. You will need to substitute your own details at the appropriate places (shown in bold). Remember to keep a copy of your letter. Send it recorded delivery. Don't forget to sign it.